

Minutes
Langlois Public Library Board of Directors Meeting Feb 9, 2022

Called to order 6:30 pm

Present: C. Waxham (Chair), D. McDermott (Vice-Chair), S. Orbom (Treasurer), J. Rieber, A. House, S. House (LPL Manager).

Feb 9, 2022 agenda and Jan 12, 2022 minutes approved as amended.

Manager's Report: Donations & grant monies received, rapid COVID tests, patron misconduct, library hours, Executech status update, meetings & trainings attended by staff, lighting project.

Friends Report: J. Rieber reported.

Discussions:

A one year library privilege suspension for patron misconduct letter was approved by 4 of the 5 board members.

S. Orbom made a motion regarding reducing spending for several 2021/2022 budget line items as follows: In order to better align spending with income and to reserve as much as possible for future needs, I move that the Board set the following goals for total FY 2021-22 spending: (1) programs (for adults and children) — \$500, (2) children's publications — \$500, (3) adult publications — \$5,000, (4) equipment and furniture — \$500. Approved unanimously.

J. Rieber reported the results of her research regarding library leadership. She attended the Jan 18, 2022 Port Orford Library board meeting and the Jan 14, 2022 meeting with Buzzy Nielsen, SLO.

Board mediation: D. McDermott reports a mediation session with Common Ground is scheduled for Feb 21, 2022, 9:30-11:00 am for \$200. Board members and the library manager will attend. Approved unanimously.

D. McDermott and C. Waxham reported on the pollinator garden planting event and subsequent quilt raffle drawing scheduled for Feb 12, 2022, 1:00 pm.

D. McDermott reported on the book shelf build in honor of Martha Schram (deceased). Due to the expense of the shelf and survivor's wishes, the board unanimously decided to plant a tree on the library grounds instead.

S. Orbom outlined a 2022-2023 budget calendar as follows: 2022: Apr 13, May 4, May 11, Jun 1 & Jun 8.

Unsupervised Children policy was approved unanimously as amended. **Resolution #2021-22.4** was assigned.

Background Checks policy tabled until the Mar 9, 2022 meeting. S. Orbom will revise the draft; resolution #2021-22.3 will be assigned when the policy is approved.

Adjourned 8:25 pm. Next board meeting, Wednesday, March 9, 2022, 6:30 p.m. at the library.

Action Items:

S. Orbom: Present amended Background Check policy at Mar 2022 board meeting

S. House & S. Orbom: Prepare and review preliminary 2022-2023 budget & calendar

D. McDermott: Arrange a tree planting in the library yard in honor of Martha Schram

J. Rieber: Contact prospective 2022-23 budget committee members