

Minutes
Langlois Public Library Board of Directors Meeting 8/11/2021

Meeting called to order at 6:43 pm

Present: C. Waxham (Chair), D. McDermott (Vice Chair), J. Rieber, S. Orbom, A. House (present by Zoom), and C. Hovind (Library Director). Visitors: Sandy House and Alan House.

Chairwoman C. Waxham welcomed the board and the visitors.

Agenda Approval: C. Waxham suggested that rules for Hybrid Meetings be moved to the top of the agenda. There was discussion about placement of director evaluation on the agenda. When members lacked agreement, Chair, Carol Waxham removed herself from the meeting in protest. Vice Chair, Deanna McDermott continued with the agenda.

Minutes: The minutes were approved S. Orbom moved and J. Rieber seconded the motion with corrections noted.

Director's Report: See Attached. C. Hovind talked about renewed COVID protocols including mask requirements, book quarantines and a return to curbside service. Hovind polled regional libraries and presented a variety of hours that LPL might implement during curbside service. The Board approved Hovind's suggestion of Tuesday thru Friday, 11:00 am to 4:30 pm and Saturday Noon to 4:00 pm. Hovind announced the hiring of Sandy House as Employee Substitute. Additionally, the Board unanimously approved the location selected for LPL's pollinator garden.

Old Business: Financial Clarifications for End of FY: S. Orbom reported that LGIP and Rogue signature cards were updated. There was an ERate reimbursement check deposited in the amount of \$695. Electronic publications to CCLN were paid \$589 in December 2020. The Report In-Lieu of Audit is due in September. S. Orbom volunteered to submit it.

Fundraising and Friends: The community thoroughly enjoyed the July book sale. \$1174 was generated. The Ice Cream Social has been postponed based on COVID. The Friends have applied to extend the Cultural Trust grant.

The Friends have voted to replace all library CPUs (one for the office and five for public use, plus an all-in-one for the director).

The annual Friends' fundraising appeal letter is targeted to go out in October. The director agrees to participate in that process.

Craft Fair: Lions will send the vendor letters. Refunds will be available if COVID causes cancellation. LPL's obligation will be to pay half of the postage for the appeal letter.

Website Updates: Updating the website was a subject of discussion.

Evaluation Process:

The director's evaluation will take place in October.

New Business: Safeguarding information and background checks. Perhaps C. Waxham and C. Hovind will research existing policy and possibly draft new policy in this area.

Meeting adjourned at 9:30 pm. Next regular meeting 9/8/2021.

Respectfully submitted,

Cynthia Hovind