

**Agenda and Minutes**  
**Langlois Public Library Board of Directors Special Meeting Sep 29, 2021**

Meeting called to order at 6:35 pm

**Present:** C. Waxham (Chair), D. McDermott (Vice Chair), J. Rieber, S. Orbom (Treasurer), A. House, C. Hovind (Director) and S. House (LPL employee). Visitors: None

**Agenda:**

1. Training and mediation options
2. Director evaluation process and documents

**Minutes:**

C. Waxham read her prepared statement regarding mediation and provided a copy to board members (see atch).

J. Rieber read from the SDAO handbook regarding mediation, consultation and training.

S. Orbom read her prepared statement regarding board chairperson duties and code of conduct.

C. Hovind read her prepared statement (see atch).

It was stated by C. Waxham that C. Hovind's, C. Waxham's and S. Orbom's statements would be attached to the minutes as part of the public record.

Discussion ensued regarding the above statements.

Training and mediation discussion. C. Waxham will pursue scheduling a session with SDAO.

C. Waxham discussed options for SDAO training and mediation dates.

Comments regarding tables and equipment ownership that are housed in the library storage room. It was confirmed by J. Rieber that the Friends purchased the tables and equipment and gave it to the library.

Discussion regarding the director's evaluation process and the evaluation documents. S. Orbom motioned to approve the survey portion of the director's evaluation process and grandfather-in the surveys that were already completed by patrons or volunteers. C. Waxham seconded the motion. The process was approved unanimously.

C. Waxham motioned to approve the demonstration portion of the director's evaluation as modified; S. Orbom seconded. Motion was approved unanimously.

Adjourned 9:40 pm.