

Minutes  
Langlois Public Library Board of Directors Meeting Jan 12, 2022

Called to order 6:30 pm

Present: C. Waxham (Chair), D. McDermott (Vice-Chair), S. Orbom (Treasurer), J. Rieber, S. House (LPL Manager). Visitor: Buzzy Nielsen (State Library Org). D. McDermott chaired the meeting and read a newly constructed, 9 item board meeting code of conduct.

Jan 12, 2022 agenda and Dec 8, 2021 minutes approved as amended.

Manager's Report: Grants/donations, computer install status, circulation desk refurb, IT support compensation, library hours adjustment, statistics, PO box, energy audit, Executech rewiring project status, barcodes, phone, voice mail, FAX, WIFI, and SDIS payment.

Financial Report: Personnel wages were discussed. J. Rieber motioned, C. Waxham seconded wage increases for library manager and library assistant effective Jan 1, 2022 to \$17 per hour and \$15 per hour respectively and to provide a \$300 bonus to library assistant for IT support. Passed unanimously. Unanimous approval for C. Waxham to sign the library management contract dated Jan 12, 2022 as follows: "Effective Jan 13, 2022, Denise Willms agrees to provide consulting services as requested by the LPL Manager at a rate of \$30 per hour, with a maximum of \$2,000, ending Jun 30, 2022."

Friends Report: J. Rieber reported on the 2021 appeal letter results.

Discussions:

S. Orbom made a motion regarding reducing spending for several 2021/2022 budget line items. There was board consensus about the substance but not the motion wording. S. Orbom agreed to bring a reworded motion to the February meeting for a final vote.

J. Rieber reported the results regarding library leadership from attending the Jan 12, 2022 CCLN meeting.

Covid: Number of Coos/Curry county cases and LPL's continuing efforts to safely conduct business.

Board mediation: J. Rieber motioned, C. Waxham seconded to hire Common Ground for a formal mediation session in the future. Approved unanimously.

D. McDermott and C. Waxham reported on pollinator garden and quilt raffle.

Background Checks and Unsupervised Children policies and budget process: tabled until the Feb 9, 2022 meeting

Adjourned 8:35 pm. Next board meeting, Wednesday, February 9, 2022, 6:30 p.m. at the library.

**Action Items:**

**D. McDermott: Schedule board mediation session with Common Ground and present Background Check policy at Feb 2022 board meeting**

**S. House & S. Orbom: Prepare library news PSA**

**S. House & D. McDermott: Prepare quilt raffle/pollinator garden PSA**

**S. House: Present Children Left Unattended policy at Feb 2022 board meeting**

**D. McDermott: Arrange a bookshelf build in honor of Martha Schram**

**J. Rieber: Additional committee findings regarding future library leadership**