

Minutes
Langlois Public Library Board of Directors Meeting May 11, 2022

Called to order 6:30 pm

Present: C. Waxham (Chair), D. McDermott (Vice-Chair), S. Orbom (Treasurer), J. Rieber, A. House, S. House (LPL Manager).

May 11, 2022 agenda as amended and Apr 13, 2022 minutes approved unanimously.

Manager's Report: Facebook (FB) management, summer reading, building/grounds plans, Cheese War, website board suggestions, April parking lot disturbance

Financial Report: Our electricity bills are on track and will likely fall in the 2021-2022 budget parameters. Budget committee went well.

Friends Report: J. Rieber reported there wasn't an April meeting. C. Waxham suggested the Friends obtain a porta-potty for use during the Jul 16, 2022 book sale and the Aug 21, 2022 Ice Cream Social/20 year anniversary celebration.

Policy committee report: Board chairperson, vice chair, treasurer and secretary duties draft policies were reviewed and discussed at length.

Background Checks policy was approved unanimously; resolution #2021-22.3 was assigned

Patron Complaint policy was approved unanimously; resolution #2021-22.5 was assigned

Discussions:

All board members discussed the LPL FB account, specifically who the administrator and editors should be, who owns the account and whether or not FB is an official communication channel for the library. J. Rieber reported on other libraries' policies, state library and SDAO procedures. J. Rieber asked C. Waxham to provide her FB opinions to the board, specifically what is not well done on the page.

A. House and S.Orbom signed up for the SDAO Board Leadership Academy to fulfill the SDAO board training best practices item that will result in a 2% insurance discount.

S. Orbom asked that someone find out if the Dec 2021 SDAO training session with Bob Keefer, Feb 2022 Common Ground board mediation and follow-up Jun 2022 training session with Susan Antsy count towards the best practices discount.

J. Rieber discusses book banning issues and the library bill of rights. C. Waxham asked if we received any complaints.

Communication follow up training: All board members agreed to attend if possible on Jun 20, 2022 at 12:30 pm.

Board authorized S. House to respond with support on behalf of our board to the Silver Falls Library regarding their efforts to change the ORS about board absenteeism.

Pollinator garden upkeep, memorial trees and recent grounds clean up: C. Waxham suggests she and Deanna walk the grounds to determine where to plant trees in the future. She will replace the dead tree in the fall.

Adjourned 8:30 pm. Next board meeting, Wednesday, Jun 8, 2022, 6:30 pm at the library.

Action Items:

All board members: Send top 3 ideas for website to library staff; consider what our patrons find useful

C. Waxham & D. McDermott: Prepare library grounds landscaping plans

C. Waxham: Purchase & install plants for the bioswale with remaining pollinator garden funds

J. Rieber: Send out SDAO board officer duties info for review; provide samples of other libraries' FB/website policies

S. House: Send response on behalf of LPL board in support of Silver Falls Library board chair; re: Board Absenteeism (completed 5/12/22)

S. House: Obtain Sharps container to keep on hand at the library (completed 5/24/22)