

Minutes
Langlois Public Library Board of Directors Meeting Jun 8, 2022

Called to order 6:30 pm

Present: C. Waxham (Chair), D. McDermott (Vice-Chair), S. Orbom (Treasurer), J. Rieber, A. House, S. House (LPL Manager).

Jun 8, 2022 agenda (as amended) and May 11, 2022 minutes approved unanimously.

Manager's Report: Facebook (FB) management, website, summer reading, building/grounds plans, adult programming

Financial Report: End of the year meeting with Cecil Ashdown, LPL bookkeeper, is scheduled for 17 Jun 2022. Electric bills are still on track as budgeted for 2021-22.

Friends Report: Jul 16, 2022 book sale and Aug 21, 2022 Ice Cream Social/LPL's 20-year anniversary are on the schedule and book donations are in full swing with J. Rieber being the sole book shed organizer/sorter.

Policy committee report:

**Board officer duties policy approved unanimously; resolution #2021-22.7 was assigned
Collection policy was approved unanimously; resolution #2021-22.8 was assigned**

Discussions:

S. House received solicited inputs, recommendation, suggestions and preferences regarding the library website from J. Rieber, C. Waxham and S. Orbom. S. House will take the inputs under advisement and discuss with the library staff for consideration. At the time these minutes were written, some of the suggestions have been implemented..

All board members discussed the LPL FB account, specifically who the administrator and editors should be, who owns the account and whether or not FB is an official communication channel for the library. J. Rieber reported on other libraries' policies, state library and SDAO procedures. S. House presented the American Library Association's social media guidance.

J. Rieber presented the Library Bill of Rights for review and asked that it be included on the July 2022 board meeting agenda.

J. Rieber motioned, A. House seconded, C. Waxham and S. Orbom deferred their vote regarding proposed minor changes to the LPL Director job description. D. McDermott wasn't present to vote. Discussion ensued and it was decided that a vote would be taken at the July 2022 board meeting.

D. McDermott & C. Waxham reported on the pollinator garden upkeep plans, memorial tree and grounds landscaping ideas and presented a basic map of the library area.

C. Waxham presented her suggestions for conducting the LPL manager's evaluation and suggested it take place in Aug 2022.

Adjourned 9:00 pm. Next board meeting, Wednesday, Jul 13, 2022, 6:30 pm at the library.

Action Items:

C. Waxham: As recommended by J. Rieber, include the Library Bill of Rights on the Jul 2022 agenda; as discussed by C. Waxham, J. Rieber and S. Orbom, include LPL Director job description proposed changes on the July 2022 agenda when all board members are present to vote; include manager's evaluation on the Jul 2022 agenda.

All board members: Consider July 2022 (new FY) board officer elections.