

Minutes
Langlois Public Library Board of Directors Special Meeting Oct 27, 2021

Meeting called to order at 6:30 pm

Present: C. Waxham (Chair), D. McDermott (Vice Chair), S. Orbom (Treasurer), J. Rieber, A. House, C. Hovind (Director) and S. House (LPL employee). Visitors: None

Oct 27, 2021 agenda as amended was approved unanimously.

S. Orbom motioned to appoint a committee to draft a cyber security policy for LPL using SDAO or other relevant sample policies as reference. D. McDermott seconded. Motion passed unanimously.

Board Chair, C. Waxham asked the Director to supply information about training updates for S. House. Responsibility areas covered in the training and strengths were spelled out. A limited number of job functions were designated with an asterisk, indicating outside supervision would be beneficial.

J. Rieber motioned to accept C. Hovind's resignation effective on Friday, Nov 12, 2021. S. Orbom seconded. Motion passed unanimously.

S. Orbom motioned to offer S. House a wage increase to \$13.00 per hour, with the job title of Library Manager for the period of November 1, 2021 - Jan 31, 2021. J. Rieber seconded. D. McDermott voted yes; C. Waxham voted yes; A. House recused herself based on conflict of interest. Motion passed.

Adjourned 8:40 pm